

# **KINGSLAND PARISH COUNCIL**

## **NOTICE OF MEETING**

**All Councillors are summoned to attend the meeting**

Notice is hereby given that the **Annual Meeting of Kingsland Parish Council** will be held at **7.15 pm on Tuesday 26 May 2015** in the meeting room at the rear of the **Post Office**.

1. To **ELECT CHAIRMAN** for the year 2015-16
2. **DECLARATIONS OF ACCEPTANCE OF OFFICE**
3. To accept **APOLOGIES FOR ABSENCE**
4. To **CO-OPT A PARISH COUNCILLOR** to fill current vacancy
5. To review **ADOPTED CODE OF CONDUCT**
6. To receive **DECLARATIONS OF INTEREST** and **REQUESTS FOR DISPENSATION** on agenda items
7. To **ELECT VICE CHAIRMAN AND OFFICERS** for the year 2015-16
  - (i) Chairman and Acceptance of Office as Chairman
  - (ii) Vice chairman
  - (iii) Airfield Representative
  - (iv) Footpath Representative
  - (v) Tree Warden
  - (vi) Neighbourhood Watch
  - (vii) Lengthsman Co-ordinator
8. Appointment of members to **NEIGHBOURHOOD PLAN STEERING GROUP**
9. **KINGSLAND PARISH COUNCIL ACCOUNTS** for the year ended 31 March 2015
10. **ACCOUNTS OF THE PAROCHIAL CHARITIES** for the year ended 31 March 2015
11. To review **INSURANCE RENEWAL**
12. To review **RISK SCHEDULE**
13. To review **POLICIES AND PROCEDURES: FREEDOM OF INFORMATION REQUESTS, SUBSCRIPTIONS, COMPLAINTS, PRESS AND MEDIA**
14. To review **TRANSPARENCY CODE FOR PARISH COUNCILS**
15. To agree **MINUTES OF PREVIOUS MEETING – 20 April 2015**
16. To invite views and discussion from **LOCAL RESIDENTS**
17. **FINANCE**
  - i) Income  
Herefordshire Council, precept (50%) £10,000.00
  - ii) Payments:  
Emma Greenald, internal audit £tbc
18. **THE LENGTHSMAN SCHEME**
19. **P3 FOOTPATH SCHEME**

20. **NEIGHBOURHOOD PLAN**
21. **PLANNING**  
**Planning enforcement** – Update.  
**Planning Decisions** – Update on recent planning applications.
22. To consider **REQUEST TO FILM PARISH MEETING**
23. **ROAD SIGN, CORNERS CROSSROAD**
24. Resurfacing of **LONGFORD AND NORTH ROAD** - Update
25. **MATTERS RAISED FOR NEXT MEETING (no discussion)**
26. To note **INFORMATION ITEMS**
27. **KINGSLAND POST OFFICE** – Review of current situation (please note this part of the meeting will be closed to the public)

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Parish Clerk - 01568 770 776

## **INFORMATION ITEM**

### **Herefordshire District Council**

Setting up a good neighbour scheme

### **CPRE**

Invitation to Neighbourhood plan event at Breinton on 26 June 2015

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