

Kingsland Neighbourhood Plan (KNP) Steering Group Minutes

Monday 12 January 2015 Corners Inn 7.00pm

Present - Committee members	Apologies
Rodney Smallwood– Chair (RS)	Jackie Markham Volunteers sec (JM)
Chris Southgate – Vice Chair (CS)	Rick Noordegraf (RN)
Patricia Potheary: Secretary (PP)	Sebastian Bowen Councillor (SB)
Sarah Hanson Vice chair (SH)	Bill Bloxome-Data Orchard (BB)
Sally Deakin communications sec (SD)	Samantha Banks (SB HC)
Ed Wallington (EW)	Chris Gooding – Data Orchard (CG)
David Thompson (DT)	Richard Hewitt (RH)
Jenny Nichol (JN)	Robin Fletcher (RF)
	Merry Albright (MA)

1. Apologies for absence as above: Previous minutes agreed and actions completed

- 1. The current Reg 14 consultation arrangements** and system to deal with responses were discussed. It was agreed to have 10 more plans printed (no cost incurred).
- 2. Arrangements for amending the plan to facilitate early submission to Herefordshire Council.** A working group formed headed by Sarah Hanson. Sally Deakin to populate the Representations Schedule and Sarah to organise meetings to decide on responses. A final meeting will take place after the Consultation closes on the 10th at 5pm to finish this work. Planning consultant support to be provided. It may carry on the next morning. Amendments will have to be sent to Herefordshire Council, the parish council and KNDP steering group prior to submission. PC and KNDP steering group will have to formerly approve the plan for reg 16 submission. Specialist support to be provided by Data orchard.
- 3. Clarification of HC Checklist 2 requirements for Regulation 16 submission to Herefordshire council;** discussed; all in hand
- 4. Projected costings for the next stage to include Consultant support with the following:**
 - a. Consultation statement
 - b. Amendments
 - c. Basic conditions statement

Richard Hewitt to use the projections for a bridging grant application. Further costs will fall into the next grant period and will need to be applied for separately in April. Costs for that period may include:

- d. Any printing needs to include final plan, consultant support with Examiner amendments and possible involvement with the referendum

5. Any other business; Communications from the community

Merry Albright (Border Oak) advised on new application for Croft Meade – Not KNDP issue, but may effect final numbers for current planning permissions. Application has already taken note of criteria in draft KNDP

PP to ascertain whether HC are adopting NDPs before core strategy is adopted

Date of the next meeting February 9th 2015 Corners Inn 7pm

Further meeting dates to be decided as events unfold