

Kingsland Neighbourhood Plan (KNP) Steering Group Minutes

Monday 9 February 2015 Corners Inn 7.00pm

Present - Committee members	Apologies
Rodney Smallwood– Chair (RS)	Jackie Markham Volunteers sec (JM)
Chris Southgate – Vice Chair (CS)	Sarah Hanson Vice chair (SH)
Patricia Potheary: Secretary (PP)	Sebastian Bowen Councillor (SB)
Sally Deakin communications sec (SD)	David Thompson (DT)
Rick Noordegraf (RN)	Merry Albright (MA)
Ed Wallington (EW)	Chris Gooding – Data Orchard (CG)
Bill Bloxome-Data Orchard (BB)	Richard Hewitt (RH)
Jenny Nichol (JN)	
Merry Albright (MA)	
Ken Williams OBSERVER	
Sue and Jim Collett OBSERVERS	

1. Apologies for absence as above.

2. Minutes agreed Actions completed

3. Amendments so far

Amendments to the plan and major considerations from Reps Schedule discussed

Plan to be amended as agreed left in track changes until PO meeting with PC

Larger Map: The Policies map will be full A4 at the end of the document and printable as A3 from evidence base

New settlement boundary to revert to original over the playing fields to make boundary more coherent. The Public Green spaces designation will protect - vote unanimous

Alter land gradings reference in plan from 1 and 2 to more accurate 2 and 3

Accept advice that policies map include green spaces only

4. Timetable\meetings for the next 3 days towards Reg 16 submission

REG 16 SUBMISSION DEFERRED UNTIL MAY 8TH 2015

- a. WG 10th Feb 17.00 Longford House Any final amendments. CS, PP, JM, SH,
- b. Wed 11th Feb 2pm Longford House PP, JM any final changes not finished.
- c. Thur 12th Feb 19.00 PO Steering group for final approval meeting cancelled in the light of decision not to submit below. PC meeting to continue.

ACTION PP to send list of revised timings for action when confirmed

- Redraft maps -minor boundary change –no 'views' shading, **ACTION:** PP with HC
- Redraft policies as agreed and make other agreed amendments in KNDP – **ACTION** PP
- Finish representation schedule – **ACTION:** SH, PP, CS, JM
- Finish Consultation Statement and agree - **ACTION: led by CG.** (SD, PP, JM, JN,review)
- Check basic conditions statement – **ACTION:** All to read and check
- Check representations schedule for co-ordination with evidence base. **ACTION:** All SD
- Finalise evidence base **ACTION:** SD
- Oversee processing all docs and send amendments to Steering Group and Parish Council in due course – **ACTION:** PP

5. Possible issues/risks to prevent submission by 16th – Bill B to advise

- Changes to Core Strategy which may contradict KNDP but cannot change KNDP- advice this should not have anything other than minor impact largely to do with possible changed percentage of housing requirements. The KNDP accommodates any likely small increase. HC support team advised by phone that we should/could move to Reg 16
- Hold ups to Core Strategy and KNDP move to final adoption before CS published. Not considered a major issue by advisors as almost all aspects except minor aspects will be in line.

- If Steering Group and PC do not feel that they have had sufficient time to read any final tweaks and Consultation Statement by Feb 12. This has proved to be the case and so submission is deferred to ensure that PC and Steering Group has time to properly examine the final version of documents.

6. Benefits of submitting by the 16th February

- Moving to reg 16 submission provides some material protection from development in planning law where applications contradict intentions of KNDP.
- Not submitting now: Reg 16 protection will be delayed by three months. Final plan unlikely to be adopted before September 2015 at the earliest.

7. Any other business; Communications from the community - None

**8. Dates of the next meetings Monday 2nd March 2015 7pm PO,
Monday 9th March 7pm PO**