

**Kingsland Neighbourhood Plan (KNP) Steering Group meeting Minutes
Monday 6 October 2014 Corners Inn 7.30pm**

Present - Committee members	Apologies
Rodney Smallwood – Chairman (RS)	
Sarah Hanson – Vice Chairman (SH)	
Patricia Pothecary: Secretary (PP)	Sebastian Bowen Councillor (SB)
Sally Deakin communications sec (SD)	Gemma Webster HC (GW)
Chris Southgate – Vice Chair (CS)	Robin Fletcher (RF)
Jackie Markham Volunteers sec (JM)	Richard Hewitt – Treasurer (RH)
Rick Noordegraf (RN)	Ed Wallington
David Thompson (DT)	
Merry Albright (MA)	Bill Bloxome-Data Orchard (BB)
Jenny Nichol (JN)	
Dr Ed Wallington (EW) _{Text}	

1. Apologies for absence

2. Agree previous Minutes and check actions

3. Ratification of draft policies for the Draft NP – Sarah Hanson

4. Urgent next steps – What has to be done ASAP to have the community consultation version of the draft plan ready? - **Patricia Pothecary**

5. Revised Project Plan – Patricia Pothecary (Brief introduction only)

6. Any other business, individual communications from the community

7. Date of the next meeting 1 December Corners Inn 7.30pm