

KINGSLAND PARISH COUNCIL

MINUTES OF THE MEETING HELD AT 7.30 PM ON TUESDAY 24 APRIL 2018 AT THE VILLAGE SHOP AND CAFE

PRESENT Mr R C Smallwood... CHAIRMAN, Mr D Thompson... VICE CHAIRMAN, Mrs C Sawyers, Mrs G B Bengry, Mr C Southgate, Mr B J Watkins and Mr R Harris.

IN ATTENDANCE Ward Cllr. S Bowen; and Mr R Hewitt, Clerk. There were five (5) members of the public present.

- 2019/1 APOLOGIES FOR ABSENCE** were received from Mrs L Juson, Mr J Vaughan, Mr D Fordham and Mr P D Vaughan.
- 2019/2 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION** – None.
- 2019/3 CO-OPT NEW MEMBER**
Mr Richard Harris was co-opted unanimously to the parish council. Mr Harris signed the Acceptance of Office and joined the meeting.
- 2019/4 MINUTES OF PREVIOUS MEETING** – The Minutes of the Meeting held on 13 March 2018 were agreed and signed.
- 2019/5 NEIGHBOURHOOD DEVELOPMENT PLAN**
The review of how planners are using the Kingsland neighbourhood development plan to help make decisions was postponed as planning services were unable to attend the meeting.
- 2019/6 REPORT ON HEREFORDSHIRE COUNCIL**
Ward Cllr. Bowen said the planning committee decision on 180077 Highfield Close was finely balanced, and planning permission was the result of the chairman's casting vote. The provisional road resurfacing programme does not currently include Longford and North Road in Kingsland, but Ward Cllr. Bowen said he has asked that this is reconsidered. The parish council agreed to contact Herefordshire Council, the local MP and Minister for Roads to point out that the resurfacing of Longford and North Road is long overdue and needed on grounds of road safety.
- Housing associations want to be more involved in the selection of tenants. Presently, this is done through Home Point. Universal Credit is to be introduced from 13 June 2018 for new claimants in Herefordshire. Scrutiny has looked at Library, Museum and Archive services.
- 2019/7 LOCAL RESIDENTS DISCUSSION**
A member of the public was concerned at the quality of pothole repairs. Another member of the public asked about correspondence sent to the parish council in connection with the proposed lorry signing and traffic island.
- 2019/8 CLERKS REPORT**
According to the locality steward, the tarmacked area to the north of Church Lane will be maintained by the highways authority. Safer Roads Partnership will be reviewing speed data taken at Kingsland at an operations forum. An article has been submitted to Kingsland News on the meeting held on 13 March 2018.

The council's insurers have paid £490.00 for the repair of the noticeboard by the Coronation Hall, and the lengthsman has been instructed to undertake the repair. In response to a request for information on counties with roads in a worse condition than Herefordshire, Ward Cllr. Johnson wrote that he intended to "dispel the myth that Herefordshire was the only county with problems".

The parish council has been asked to support the restoration of the church clock, however the use of council funds for church buildings is not permitted under current legislation. The locality steward has said the culvert on Hostel Lane, Cobnash is appropriate for the weight carried on the road.

2019/9 PLANNING

180711 Old Hall, Kingsland, HR6 9RU – Various alterations to main house including new balcony. Conversion of ancillary building from store to study/hobby room and garden room. *The planning application was supported.*

180659 & 180660L 1 Corner Cottage, Kingsland, HR6 9RT – Proposed alterations to garden wall to form 2 no. car park spaces and form drop kerb to main road. *The proposed plans were supported subject to using gravel rather than tarmac for the proposed car park spaces. Gravel provides a permeable surface and will prevent run-off to the adjacent public pavement. It is also in line with the approach used by #3 Corner Cottage.*

181160 Fairfield, Kingsland, HR6 9QS – Reduce five Beech Trees. *The proposed tree work was supported.*

Planning Decisions/ Enforcement – It was noted that Herefordshire Council has granted planning permission for: 180315, 5 Tudor Place; 180437 The Cottage; 180077, 1 Highfield Close; 180183 Longmore Cottage; 180185 Longmore House; and 180154, 19 Hamlyn Place. Reserved matters have been approved for 173086 Land to the south of Martindale. Works to trees within a conservation area are allowed for: 180828 Plovers Moss; 180555 Kingsland House; 180324 Bell House; and 180687 The Granary. Planning enforcement will be asked to look at the sale of furniture on a site at Cobnash.

2019/10 FINANCE

The receipt of the first half of the 2018-19 precept (£7,500.00) from Herefordshire Council was noted. The following payments were AGREED: Clerk, cost of four new stiles (£408.00); and Clerk, expenses Dec. 2017-March 2018 (271.76).

The quotation from R Mills, enhanced lengthsman, was accepted for the repair of the wall and installation of two new signposts at the Corners crossroads. The standing order for the Clerk's wages was updated to reflect the new rate for SCP21, effective from 1 April 2018. The parish council will register with the ICO as a data controller. A Microsoft Office 365 and AVG anti-virus subscription for the parish council laptop was agreed. It was agreed not to hold a tender for the 2018-19 lengthsman contract.

2019/11 HIGHWAYS/ LENGTHSMAN SCHEME

The lengthsman will be asked to clear or spray weeds growing in the gutters of roads in Kingsland. Once completed, Balfour Beatty will be asked to sweep the roads. The lengthsman will be asked to check the grips are clear so that water can drain from the road to adjacent ditches.

A request for payment of the lengthsman and P3 footpaths grant for work in 2017-18 (£267.90) has been submitted to Herefordshire Council.

2019/12 P3 FOOTPATHS

Four new stiles requested by the Footpaths Officer have been delivered to the footpaths contractor. Cllr. Harris said work to improve the footpath from the church to Pinsley Brook is expected to be completed soon thanks to the help of volunteers.

2019/13 LAWTON CROSS PETITION

The petition presented at the last meeting objecting to the proposed changes to lorry signing and new traffic island was considered. As the lorry signing and traffic island proposed by the parish council is on hold pending a full survey of traffic movements in the north west of the county by Herefordshire Council, it was agreed to note the petition for the time being, and consider the views expressed as part of any future consultation on the proposal.

2019/14 SID HIRE SCHEDULE

It was agreed to hire one SID per quarter in 2018-19, in line with the following schedule: June 2018 opposite Luctonians on the A4110; September 2018 on Longford, Kingsland; December 2018 by Border Oak on the A4110; and March 2019 on North Road, Kingsland. The device is hired from Balfour Beatty, and each deployment is for a period of four weeks.

2019/15 AYMESTREY NEIGHBOURHOOD DEVELOPMENT PLAN

The Regulation 14 consultation was noted.

2019/16 GENERAL DATA PROTECTION REGULATIONS (GDPR)

The parish council considered a report from the Clerk and agreed to adopt the approach proposed by HALC on 16 April 2018 in anticipation of the regulations which are expected to come into force on 25 May 2018. The following policies and notices were agreed: Privacy Policy; Subject Access Policy; Personal Data Management & Audit Policy; Privacy Notice; and Privacy Notice for Staff, Councillors and Role Holders (Volunteers). The Clerk was appointed Data Protection Compliance Officer.

2019/17 HALC MEMBERSHIP

The parish council agreed to join HALC in 2018-19 at a cost of £651.12.

2019/18 MATTERS RAISED FOR THE NEXT MEETING (no discussion) – Parish council website.

2019/19 INFORMATION ITEMS

The information items on the agenda were noted.

The Chairman closed the meeting at 9.50 pm.

Signed:

Date: