

KINGSLAND PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON TUESDAY 20 MAY 2014 AT 7.30 PM AT THE CORONATION HALL

PRESENT

R C Smallwood ... CHAIRMAN, Mr C Southgate (VICE CHAIRMAN), Mrs J Barbour, Mr D Thompson, Mr D Fordham, and Mr B J Watkins.

IN ATTENDANCE

District Cllr. S Bowen; Mr Roy Jones, Footpath Officer; Ms Merry Albright, Border Oak; and Mr R Hewitt, Parish Clerk.

2015/24 **APOLOGIES FOR ABSENCE** accepted from Mrs G B Bengry, Mrs R J Edwards, Mr H Jones, and Mr P D Vaughan.

2015/25 **DECLARATIONS OF INTEREST and WRITTEN DISPENSATIONS**
Cllr. Watkins declared a disclosable interest in planning applications P140918/F The Rosary, Kingsland, P141028/F Lawtonbury Farm, Eardisland, and P140769/F Oakfields Farm, Kingsland. Cllr. Thompson declared a disclosable interest in Croftmead.

2015/26 **ELECTION OF OFFICERS**
(i) Chairman: The Vice Chairman proposed Cllr. R C Smallwood as Chairman, and this was seconded by Cllr. D Thompson. Cllr. Smallwood signed the declaration of acceptance of office as Chairman;
(ii) Vice Chairman: Cllr. D Thompson proposed Cllr. C Southgate as Vice Chairman, and this was seconded by Cllr. D Fordham. Cllr. Southgate accepted the office of Vice Chairman;
(iii) Airfield Representative: The meeting agreed to ask Cllr. P Vaughan to accept the position of Airfield representative;
(iv) Footpath Representatives: The meeting confirmed that Mr Roy Jones will be the footpath officer;
(v) Tree Warden: The Clerk said Cllr. B Bengry is prepared to be the tree warden and this was agreed by the meeting;
(vi) Parish Watch Representative: Cllr. J Barbour agreed to be the parish watch representative; and
(vii) Lengthsman Administrator: The Vice Chairman agreed to be the Lengthsman Administrator.

2015/27 **UPDATE REGISTER OF INTERESTS**
Members were asked to consider whether their register of interests needed to be updated.

2015/28 **KINGSLAND PARISH COUNCIL ACCOUNTS 2013-14**
The meeting RESOLVED to agree the Annual Accounts for 2013-14, and the Annual Return was signed by the Chairman and Clerk.

The Clerk read out the Annual Governance Statement. All statements in the Annual Governance Statement were unanimously agreed and signed by the Chairman and Clerk.

- 2015/29 ACCOUNTS OF THE PAROCHIAL CHARITIES**
The meeting RESOLVED to agree the Parochial Charity Annual Accounts for 2013-14, which were signed by the Chairman.
- 2015/30 APPOINTMENT OF INTERNAL AUDITOR**
The meeting RESOLVED to re-appoint Emma Greenald as the internal auditor for the accounts of the parish council and parochial charities.
- 2015/31 INSURANCE RENEWAL**
The meeting reviewed the parish council insurance and agreed to ask Zurich Municipal Insurance to update the policy to reflect the new asset register.
- 2015/32 RISK SCHEDULE**
The meeting agreed to consider the risk schedule at the next meeting of the parish council.
- 2015/33 MINUTES OF PREVIOUS MEETING** –The Minutes of the Meeting held on Tuesday 22 April 2014 were agreed and signed.
- 2015/34 PROPOSALS FORCROFTMEAD**
Ms. Albright, Border Oak said the planners would like to see 15 houses built at Croftmead, and Border Oak would prefer to have five self-build houses. She said Croftmead is now a smaller site as part of it is going to be retained by the owners. The meeting noted the plans and thanked Ms. Albright for consulting with the parish council.
- 2015/35 LOCAL RESIDENTS DISCUSSION**
There were no matters raised.
- 2015/36 FEEDBACK ON ACTION ITEMS & MATTERS OUTSTANDING**
There were no matters raised.
- 2015/37 FINANCE**
The Clerk reported that 90 percent of the neighbourhood plan grant (£4,225.00) has been received from the Community Development Foundation. The following payments were AGREED: Herefordshire Council, planning applications to 31 March 2014 (£88.00), and Emma Greenald, internal audit (£225.00).
- 2015/38 LENGTHSMAN SCHEME**
The red rose that was replanted at the Monument has been removed. The lengthsman will be asked to plant another red rose to replace the missing one. The cutting of the grass on the corner of Tudor Close will be reviewed as it may be the responsibility of the house on the corner.
- 2015/39 P3 FOOTPATHS SCHEME**
The Footpath Officer said he will be meeting the locality steward on 21 May 2014 for a briefing, and will then be able to review what needs to be done on the local footpaths.

2015/40

NEIGHBOURHOOD PLAN

The Vice Chairman reported the consultation ‘open days’ will be on 7-8 June 2014 at the Coronation Hall. There will be a consultation with the local business community on 18 June 2014 at Luctonians. The neighbourhood plan is likely to be completed by next year, 2015, and it is important that as many people as possible come along and make a contribution.

2015/41

SPEED OF TRAFFIC ON NORTH ROAD

The meeting noted the SIDs have been operating on North Road and Longford during May 2014, and that the location of each device is restricted to the site of each socket. A request has been made to the Safer Roads Partnership to help address the issue of speeding in the village.

The parish council considered the following additional measures: painting 30 mph signs on the road surface, construction of village gateways to make entry into the village more obvious, changing the surface of the road, limiting access to the village, and replacing the existing 30 mph roundels with new signs with a yellow board background.

The meeting DECIDED not to adopt any further measures beyond the provision of permanent Vehicle Activated Signs agreed at the meeting held on 22 April 2014. The VAS devices are to be paid for from Section 106 monies.

2015/42

SUBSIDISED BUS SERVICE REVIEW

The parish council agreed to oppose the proposed reduction in local bus services.

2015/43

PLANNING

P141246/K Meaburn, North Road, Kingsland, HR6 9RU – Fell conifer and ornamental pear trees. The meeting supported the proposed works.

P141295/K Edgefield, Kingsland, HR6 9QN – Fell conifer. The meeting supported the proposed works.

P140918/F The Rosary, Kingsland, HR6 9QJ – Proposed relocation of dwelling approved under 132152/F. Proposed two bay garage with lean to cycle store. Proposed change of use of land to curtilage. The parish council opposed the planning application as it will cause a significant loss of amenity for the adjoining properties of Vartry House and Bungalow. The meeting suggested the proposed house might be moved into the adjoining Westmead field to situate the proposed building further from neighbouring properties.

P141028/F Lawtonbury Farm, Eardisland, HR6 9AX – Proposed agricultural buildings to accommodate livestock, straw and farm machinery. The planning application was supported.

P141284/F Luctonians Sports Club Ltd, Mortimer Park, Kingsland, HR6 9SB – Proposed replacement of floodlights serving pitch 4. The planning application was supported.

P141285/F Luctonians Sports Club Ltd, Mortimer Park, Kingsland, HR6 9SB – Proposed changing room block for cricket section. The meeting supported the planning application but would like to see cladding on the proposed changing room block to be in keeping with the existing adjacent cricket pavilion.

P140769/F Oakfields Farm, Kingsland, HR6 9QU – Proposed portal frame agricultural storage building. The planning application was supported.

Planning Enforcement – The Clerk reported the enforcement officer has visited the Old Forge, Cobnash and currently is investigating the historic use of the site. The Vice Chairman said the chimney at The Croase has been restored.

Planning Decisions – The meeting noted planning permission has been granted for P140455/F The Granary, Kingsland, HR6 9RU.

2015/44

COUNCILLORS’ FORUM

The Chairman read out a letter from a member of the public and it was agreed to consider HGV traffic through Cobnash and Kingsland at the next meeting.

The Chairman closed the meeting at 9.40 pm.

Signed:

Date: