

## **Kingsland Coronation Hall Meeting - November 5th 2012**

### Present:

Sebastian Bowen, Lisa Juson, Richard Frost, Andy Rowsell, Jim and Dorothy Adams, Ali Parker Morgan, Sue Mitchell

### Apologies:

Mike Devoy

*Minutes of last meeting read and signed as correct.*

### 1. Matters arising from last meeting

- a) Internal linings - At the moment we will only allow Accasion and Garden marquees to line to hall. Burgoynes and Henmans have not agreed to the criteria we set out.
- b) Nursery canopy - Waiting for nursery to get back to us
- c) Goal posts - The school are going to put these up and pay for them
- d) Paper banks - It was agreed that we will not be having a paper bank at the hall any longer as it is not cost effective.
- e) Rubbish bags - Kingsland Millennium Green have provided some and Nursery are hoping to
- f) Nursery cupboards - It was agreed that Nursery will be able to have locks on their cupboards and Jim will arrange this.

### 2. Treasurers report.

The accounts, as of Nov 2012, stand as follows: Natwest £2594.86, Scottish Widows £2898.33, Roof fund £4500.00 **TOTAL £9993.19**  
See attached report.

### 3. Car park / School parking.

The surface of the car park at the Hall is becoming in need of resurfacing which would obviously be a great expense. The committee feels that the community may be able to help fund this and therefore the following action will be taken;

- a) Richard will write a letter to the Parish Council asking for help with the resurfacing. Sebastian Bowen will also highlight the need for this at the next parish council meeting. Sebastian will also mention that it would be good to have a one way system when using the car park and will ask the parish council if there is any funding for signage.
- b) Alison Parker Morgan will inform the Bowls Club that the Hall committee have agreed in principal that the Bowling club could have a flying bridge from the hall grounds (opposite the tennis courts) over Glebe land for disabled access.
- c) Sebastian Bowen will go to Kingsland School governors to see if there are any funds to help with the resurfacing from the school budget. The school is the primary user of the car park and as they themselves have pointed out it is becoming "not fit for purpose".
- d) Richard will write a letter to Kingsland Surgery asking for help with the resurfacing. Sebastian Bowen will also go to the next managers meeting for Kingsland Surgery to ask if

they can help, as the patients of the surgery use the hall car park when the surgery car park is full.

#### 4. School use of the playing field.

Richard will get an OS map and show on it the amount of land the hall committee have agreed to let the school use. He will then go to the school with this, and a letter outlining the criteria the hall committee have agreed on for the use of the land. The school will then have to formally reply saying they accept the criteria set, and Sebastian Bowen will ensure they do this.

#### 5. Gas and Electric charges.

Shane Juson, the plumber, has been to check all the thermostats at the hall and he has also altered the boiler timing programme. He has mentioned that it would be a good idea to limit the hot air system to a one hour limit and it was agreed that Richard will ask Kim, the electrician, to do this.

Jim and Dorothy are keeping a close eye on energy prices and will keep us informed of any changes. Richard stated that the gas usage for the hall has gone up considerably over the last year and we must act now to stop this from happening in the future. We have already stopped people using the continuous button on the boiler and by altering the hot air blower we are hoping this will cause a large reduction in gas usage.

#### 6. Roof and drains.

The roof has been painted and it has a one year guarantee on it. The cost was £2500. The painter, Mr Butcher, would like to put a sign up for four weeks to advertise his business and this was agreed. Jim will discuss this with him.

The drains are nearly finished, the tarmac still has to be finished which will hopefully done this week.

A vote of thanks went out to Jim for all his hard work in getting these two jobs completed.

#### 7. 100 club.

1st - 31 Edna Pugh

### **A.O.B**

1. Insulation of the hall - Sebastian Bowen has mentioned that "Welcome to our future" may be able to help with insulation of the hall. Therefore Jim will arrange for three quotes to be drawn up (to include new fire doors) and be sent to "Welcome to our future" who will then, hopefully, help us fund this. We will only need to match fund any monies given by 10%.

2. Outside jobs - It was agreed that the below jobs could be done. Lisa will send out a letter to the local builders that advertise in the Kingsland newsletter to see if they would quote for the below work.

- a. Repair or replace the four "mouldings" at the outside ends of the soffits on the front of the building and the front of the main roof which are all rotten to some degree
- b. Paint external woodwork
- c. Re fix two lower gutters on the lean-tos at the rear which are not draining to the downpipes

- d. repair the mortar on top of the piers on the patio side of the building is crumbling
- e. **remove/treat the moss and weeds round the base of the building on the car park - Lisa and Andy to sort this out**
- f. repair and re stain the wooden lean-tos at the rear
- g. **Repair /replace the two fire doors at the rear, the boiler room door and the two doors to the nursery cupboard which are all in poor condition. We might be able to include the fire doors in a grant application if we decide to try for an energy saving grant as they would reduce heat loss if they were replaced.- Jim to sort this out (this will be covered in the quotes mentioned above)**
- h. Bottom hinge on boiler room door broken
- i. Repair concrete round septic tank covers which is breaking
- j. Repair stone which has split away on committee room window

3. Septic tank - The U bend has broken but we are hoping the drains will still work without repairing it. If they don't it will be approx £150 to repair.

4. Kingsland Life - Ali Parker Morgan will ask Brian Pettit to update Kingsland Life as there are a few outdated items on it, such as it states we have a paper bank but we do not.

5. Trees - The parish council have offered the hall some trees to make the overgrown area in the far corner of the hall grounds more appealing. Sebastian Bowen will inform the parish council that the hall are in agreement to this but have issues over who would maintain the area. This would need clarification before going ahead.

6. Ali Parker Morgan has informed the hall committee that she has had a letter about food hygiene laws and the hall will not have to worry about this.

The next meeting will be at Richards house Dec 3rd (bring some art!)