

Kingsland Neighbourhood Plan (KNP) Steering Group Minutes

Monday 2 March 2015 Corners Inn 7.00pm

Present - Committee members	Apologies
Chris Southgate – Vice Chair (CS)	Rodney Smallwood– Chair (RS)
Sarah Hanson Vice chair (SH)	Jackie Markham Volunteers sec (JM)
Patricia Potheary: Secretary (PP)	Ed Wallington (EW)
Sally Deakin communications sec (SD)	Jenny Nichol (JN)
Rick Noordegraf (RN)	Chris Gooding – Data Orchard (CG)
David Thompson (DT)	Richard Hewitt (RH) Finance +clerk to PC
Merry Albright (MA)	Bill Bloxome-Data Orchard (BB)
Sebastian Bowen Local Councillor (SB)	

1. Apologies for absence

2. Agree previous Minutes and check actions – all completed bar:

- Consultation Statement complete to this stage, bar a few minor additions, editing and final agreement. **ACTION** PP to co-ordinate
- Co-ordination of evidence base with Reqs Schedule and finalised held up due to HC examination. **ACTION** SD to complete in due course

3. Grant application details

The grant application was successful. It was agreed to seek possible funding for an additional day for Data Orchard due to the time required for completing the Consultation Statement. **ACTION** PP to discuss with RH and PC rep

Agree changes to Representation Schedule since the last meeting

Overall agreed with a few comments on hold for further thought or new facts following HC examination.

4. Vote to approve final agreed amendments to KNDP

KNDP 'in current form' approved by committee and amendments accepted. Now on hold awaiting outcomes from HC examination. *Changes to early pages to be made to reflect next stage, maps to complete _historic legend, housing permissions and policies maps and final formatting by Jellefish all to be actioned following outcomes from HC examination.* **ACTION** PP to oversee in consultation with committee. **ACTION** SH to consult with James Latham at HC re planning permissions map when the time is right.

Rationale Statement for beginning of plan to be circulated for editing and insertion pending outcome from HC examination

5. Consultation Statement overview and working group to scrutinise

ACTION Consultation Statement to be circulated to committee when final details added

6. Issues arising from possible need to amend plan following HC examination

There is so much unknown in terms of requirements on the villages that the plan cannot go forward at this stage. **ACTION PP** to produce to do list for finalising this stage and preparation for the next stage.

7. Any other business; Communications from the community

Enquiry from land agent about consultation dates and when plan would be adopted.

8. Dates of the next meetings **Cancel meeting Monday 9th March** **ACTION** SD
 Future dates to be agreed when HC examination reported. Subsequent to meeting agreed as March 25th at Longford House 7pm