

Kingsland Neighbourhood Plan (KNP) Steering Group Minutes

Monday 1 June 2015 Corners Inn 7.00pm

Present - Committee members	Apologies
Chris Southgate – Chair –(Vice chair) (CS)	Rodney Smallwood– Chair (RS)
Sarah Hanson- vice chair (SH)	Jackie Markham Volunteers sec (JM)
Patricia Potheary: Secretary (PP)	Ed Wallington (EW) ?
Sally Deakin communications sec (SD)	Chris Gooding – Data Orchard (CG)
Richard Hewitt (RH) Finance +clerk to PC	Sam Banks – HC NDP support team
Merry Albright (MA)	
Rick Noordegraf (RN)	
Bill Bloxome-Data Orchard (BB)	
David Thompson (DT)	
Sebastian Bowen (SB) local councillor	
Lisa Hearnshaw, Geoff Palmer Observers from Baskets Gate	

1. **Apologies for absence as above**
2. **Previous Minutes agreed and actions completed**
3. **Data Orchard report on how revised dwelling numbers might be accommodated within the Kingsland Neighbourhood Development Plan (KNDP)**

Bill Bloxome (BB) from Data Orchard consultants reported on Kingsland Parish current housing commitments, historic windfall patterns and dwellings already built, alongside an analysis of the spaces remaining within the settlement boundary and other Kingsland Parish settlements. These figures, which are in the '*KNDP Housing Land Assessment 2011 – 2031*' draft document, written by BB for Data Orchard in June 2015, are summarised in that report, which will be amended following this meeting and agreed and published after the next meeting on July 6th. Basically Kingsland Parish has more than enough demonstrable capacity to fulfil the new minimum dwelling requirements of 65 houses.

BB mooted extending the settlement boundary. However the Steering Group feels that this is contrary to the expressed majority view from the community and is not acceptable without going back to the community. It was felt that it does not seem to be necessary given the figures in the report. BB agreed to this.

Shirlheath

A discussion of how to define the area for housing development indicated a need to put in stop lines around the two main settlements here, at Longmore on the main road and Shirlheath proper, to prevent sprawl. Under the present policy these two areas would easily accommodate the number of dwellings required using the revised figures.

Action: Bill Bloxome to explore the feasibility of this and make proposals at the next meeting.

Cobnash

Cobnash has changed it's nature in Herefordshire's revised Core Strategy and is now defined as a settlement. The policy for Cobnash in the KNDP would only need to be bolstered in order to accommodate a few more houses to enable Kingsland Parish to meet it's obligations.

The advice from BB is to leave the policy for the main Kingsland Village Settlement as it is. There is in fact already sufficient room for suitable growth here over the plan period.

Action: BB will move forward on the basis of the agreements by the Steering Group.

4. **Discussion of any required changes to the KNDP following this report**

Action: BB will put forward wording for the required changes agreed for the draft Land Assessment report during June and, in due course, amend wording accordingly in the KNDP for the consideration of the Steering Group.

5. **Further community consultation implications**

No further large-scale community consultation is considered to be required. It was proposed and agreed unanimously to accept the recommendation from BB of Data Orchard to hold a conversation about the revised changes with the communities of Cobnash and Shirlheath as soon as the revised KNDP is finalised. Letter will be sent to households in this community and delivered by members of the steering group when the time comes.

Under Regulation 16, the plan will be formally submitted to Herefordshire Council for the required 6 week consultation before examination. During this time, the Kingsland Parish community will have a further opportunity to comment on the revised KNDP, before it is submitted to the examiner. A date for this regulation 16 submission is yet to be agreed but everyone is working to submit as soon as is practical.

6. **Report on grant application**

A few details needed firming up and the committee agreed timings for the project plan.

Action: The grant application will be finalised between Data Orchard and Richard Hewitt (finance) before submission this month.

7. **Any other business;**

Herefordshire's Core Strategy may be through examination by the end of July. (Not certain)

8. **Communications from the community – None**

The steering group thanked Bill Bloxome for his very welcome, timely and helpful draft report on Land Assessment.

9. **Date of the next meeting 6 July 7pm Post Office**

Other meeting dates currently agreed, 3rd August, 7th September all at Corner's Inn 7pm