

Kingsland Neighbourhood Development Plan (KNDP)

Steering Group Minutes

Monday 5 October 2015 Corner's Inn 7.00pm

Present – Steering Group members	Apologies
Rodney Smallwood– Chair (RS)	Jackie Markham - Volunteers sec (JM)
Chris Southgate – (Vice chair) (CS)	Richard Hewitt (RH) Finance +clerk to PC
Sarah Hanson- vice chair (SH)	Rick Noordegraf (RN)
Patricia Potheary - Secretary (PP)	Ed Wallington (EW)
Sally Deakin - Communications sec (SD)	Sebastian Bowen (SB) local councillor
Bill Bloxome-Data Orchard (BB)	Chris Gooding – Data Orchard (CG)
Merry Albright (MA)	Sam Banks – HC NDP support team
Robin Fletcher (RF)	
Brian Watkins (BW)	
David Thompson (DT)	
Peter Vaughan (PV)	
David Barrington - observer	

1. **Apologies for absence as above**
2. **Previous Minutes agreed and actions completed**
3. **Discussion of rough draft final plan for approval**

To be sent to the Parish Council (PC):

- Representation Schedule
- List of Alterations (to reg 14 KNDP)
- Draft KNDP

Final and large scale maps will be inserted after PC approval although draft maps will be there for PC members to see without minor changes to Kingsland Village settlement boundary by the village hall, identification of separate local green space around village hall and church and commitments for larger sites.

The PC only need to approve forwarding of the draft plan to HC under regulation 15.

ACTION Rodney Smallwood Ask PC for permission for chairman to make very minor changes to the KNDP if required as consequence of Herefordshire Council's habitat review.

Minor text changes were discussed and agreed and can be found in the List of Alterations. These reflect the changes to Core Strategy policy S2 and include:

- KNDP 5 minor changes to archaeology wording
- KNDP 6 changes to the affordable housing issue now that site behind Kingsleane approved
- KNDP 14 have added the criteria which now apply to Shirlheath and Cobnash
- Renumbering of employment policies
- 5.2 rewrite due to PO changes. Leave in a need for these facilities.
- Numbering after KNDP 9 needs updating

ACTION SH to ascertain number of affordable houses at Kingsleane.

Discussion regarding agreed settlement boundaries to Cobnash and Shirlheath. There was some concern as to why the two options from the public consultation have been amalgamated. It was explained that the decision was taken after much discussion in a full steering group meeting – an open meeting (Minutes 22), and using all the comments and preferences from the public consultation. The resulting current boundaries allow for sufficient growth in these two

settlements during this plan period. The growth potential within the parish as a whole comfortably exceeds the minimum requirement for new dwellings before 2031.

4. Final steps towards Reg 16 submission of the report

- Oct 8 KNDP docs Released to Parish Councillors for ten days
- Oct 20 PC meeting to approve final Reg 15 draft for submission to HC
- Oct 26 Final formatting of KNDP reg 15 submission docs and maps finished
- Oct 27 Steering group meeting to check all docs in place and in order before imminent submission to Herefordshire Council under Regulation 15

5. Any other business; Communications from the community

Suggested planning application re 19 houses and pre-school at Day House Farm to test against KNDP?. Agreed not for consideration of this steering group but a PC matter, despite being a potentially useful exercise.

6. Date of the next meeting Tuesday 27th Oct. 7pm Corner's Inn