

**Kingsland Neighbourhood Development Plan (KNDP)
Steering Group (SG) Minutes
Monday 9 May 2016 Post Office 7.00pm**

Present - Committee members	Apologies
Rodney Smallwood – Chair (RS)	Chris Southgate- Vice chair (CS)
Patricia Potheary: Secretary (PP)	Merry Albright (MA)
Sally Deakin communications sec (SD)	Jackie Markham – Volunteers Sec
David Thompson (DT)	Richard Hewitt (RH) Finance +clerk to PC
Peter Vaughan (PV)	Sebastian Bowen (SB) local councillor
Sarah Hanson- vice chair (SH)	Robin Fletcher (RF)
Bill Bloxome-Data Orchard (BB)	
Brian Watkins (BW)	
Ed Wallington (EW)	
Wendy and Glyn Shenke (Observers)	
Chelsea Thomas (Observer)	

- 1. Apologies for absence** – as above
- 2. Previous minutes agreed all actions completed**
- 3. Approval of chart and altered wording to exemplify predicted housing growth in KNDP**

The figures for predicted housing growth following a survey of plot owners within the proposed settlement boundaries indicates that there is room for sufficient growth within the KNDP as it stands. The document produced by Data Orchard is agreed to be added to the evidence base and if, needed, some of the figures to be added to the plan itself. There has been no response yet from Herefordshire Council as to whether the figures and this approach to ascertaining them would meet with their approval.

It was emphasised that with regard to data protection we must not identify any individual owners or sites within the settlement boundaries in the KNDP or it's evidence base, where permission to build may be sought, before such applications are out for public release.

The Steering group was advised to consider the accuracy of lists of farmsteads in the aforesaid housing growth forecast in relation to potential windfalls outside the settlement boundaries.

ACTION: Peter Vaughan and David Thompson to list farms and give known status in relation to previous conversion.

Housing Growth and Welsh Water issues:

There are problems with Welsh Water (WW) who have said sites location may effect growth. No WW improvement works are proposed currently in Kingsland. In relation to sewage treatment, improvements may be required to accommodate the proposed growth although it is difficult to give advice on this without clarification.

Bill Bloxome (Data Orchard consultant) reported on the water cycle study. There is an issue of high levels of phosphate coming from the sewerage treatment works in Kingsland. This may effect the granting of planning permissions until the problem is resolved. We need to be sure that Herefordshire Council (HC) is aware of the potential issue regarding the efficacy of the nutrient management plan as they may not have considered the full issue with regard to point source pollution, current technologies and the regulatory process.

The Environment Agency, Natural England and ourselves have signed up to proportional growth of 14%, although we are in line to exceed this. In the light of the water and sewerage issues perhaps we should ask HC to review the impact of growth on a case by case.

ACTION: Bill Bloxome to continue to pursue these enquiries

WW has been asked if they will ask developers to give a contribution towards sewerage improvement and they hope to obtain information regarding this by the middle of this May. One suggestion was that the sewerage system should be updated from water taxes not developers. It was thought that, if a sight in Kingsland had above a certain number, then the developer pays a proportion and water taxes are then collected from the new development. This is not within the remit of the KNDP to action.

4. Amendments to the KNDP text re further requirements following representations from reg 16

It was suggested that we add into the KNDP criteria that we are not required to exceed the proportional growth requirement given the water and sewerage issues in the village. This item regarding potential amendments was deferred until the next meeting after HC has responded to the suggested letter below.

5. Agree any further action towards resubmission for Reg 16 and/or examination

A letter was proposed and agreed asking HC if they will move directly to examination in the light of the evidence that the predicted housing growth in Kingsland is broadly accurate. The addition of the water issues to the letter was discussed but generally felt to be clouding a simple point. The water issues need to be followed up separately.

ACTION: Patricia Potheary to refine the letter in e-mail consultation with the SG and to send to Richard Gabb, Sam Banks and Angela Newey from Herefordshire Council NP planning department.

ACTION: Richard Hewitt to send the new housing numbers evidence to the Parish Council for consideration at their next meeting.

6. Funding arrangements and project plan for the work of Bill Bloxome

The required working days by Bill Bloxome from Data Orchard were discussed and these will be refined ready for the next meeting. If we need to go through all representations and associated amendments are made to the KNDP and evidence base then additional days will be required. There was a sum agreed previously by the PC to cover work by BB where grant funding is not yet through and has not been required to date. It will take four weeks from application to secure further grant funds from the government.

ACTION: Data orchard to present a timed and costed project plan for the next stage of the work ready for a new grant application.

7. Communications from the community

- Request for Minutes from 4th April by Glynne and Wendy Schenke dealt with
- Telephone request from Jacob Goodenough from Church Stoke looking to acquire land to build two houses. Would there be any objections re neighbourhood plan. Replied, did not know as it is not within remit of KNDP Steering Group to comment. It was understood that the site was outside the proposed boundary.

8. Any other Business None

9. Date of next meeting Tuesday 31st May 7pm PO