

KINGSLAND PARISH COUNCIL

NOTICE OF MEETING

All Councillors are summoned to attend the meeting

Notice is hereby given that the **Annual Meeting of Kingsland Parish Council** will be held at **7.15 pm on Tuesday 29 May 2018** in the meeting room at the rear of the **Post Office**.

1. To **ELECT CHAIRMAN** for the year 2018-19
2. To accept **APOLOGIES FOR ABSENCE**
3. To receive **DECLARATIONS OF INTEREST** and **REQUESTS FOR DISPENSATION** on agenda items
4. To **ELECT VICE CHAIRMAN AND OFFICERS** for the year 2018-19
 - (i) Vice chairman
 - (ii) Airfield Representative
 - (iii) Footpath Officer
 - (iv) Tree Warden
 - (v) Neighbourhood Watch
 - (vi) Lengthsman Co-ordinator
5. **ANNUAL GOVERNANCE STATEMENT**
6. **KINGSLAND PARISH COUNCIL ACCOUNTS** for the year ended 31 March 2018
7. **ACCOUNTS OF THE PAROCHIAL CHARITIES** for the year ended 31 March 2018
8. To review **RISK SCHEDULE**
9. To review **INSURANCE RENEWAL**
10. To review **POLICIES AND PROCEDURES: FREEDOM OF INFORMATION REQUESTS, SUBSCRIPTIONS, COMPLAINTS, PRESS AND MEDIA**
11. To agree **MINUTES OF PREVIOUS MEETING** – 24 April 2018
12. To invite views and discussion from **LOCAL RESIDENTS**
13. **FINANCE**
 - i) Income*

Herefordshire Council, lengthsman/ P3 footpaths	£267.90
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 - ii) Payments:*

Parish council insurance	£535.91
HALC, affiliation and subscription 2018-19	£651.12
Honorarium, internal audit	£ tbc
ICO, data protection registration	£35.00
 - iii) Contracts for lengthsman and P3 footpaths schemes*
14. **HIGHWAYS/ LENGTHSMAN SCHEME**
15. **FOOTPATHS**

16. **PLANNING**
181223 Plovers Moss, North Road, Kingsland, HR6 9RZ – Proposed first floor extension over part of existing ground floor.
181560 Kingsland Church of England Primary School, Kingsland, HR6 9QN
– Proposed works to Apple (T1) - Remove to improve congested playground access and to facilitate the works. Cherry (T2) - Remove as roots are lifting/damaging the playground surface and are creating a trip hazard. Silver Birch (T3, T4, T5) - Remove to facilitate the works, roots will damage the new playground surface in the future if not removed.
Planning decisions/ enforcement – Update on recent planning applications.
17. Proposal to have a **PARISH COUNCIL DOMAIN AND WEBSITE**
18. **GENERAL DATA PROTECTION REGULATIONS (GDPR)** – Update Privacy Policy
19. **MATTERS RAISED FOR NEXT MEETING (no discussion)**
20. To note **INFORMATION ITEMS**

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Parish Clerk – 07963 845358

INFORMATION ITEMS

Herefordshire District Council

Armistice and Armed Forces Communities Programme

WISH - free event advertising

Selling off plant

Application to Grant an Occasional Premise Licence – Luctonians

Balfour Beatty

Locality Briefings

Road closures, May 2018
