

Economy and Place Directorate

Director: Neil Taylor

Our Ref: 200995

Please ask for: Mr Adam Lewis

Direct Line / Extension: 01432 383789

E-mail: Planning_enquiries@herefordshire.gov.uk

Date as postmark

Dear Sir/ Madam,

SITE: Barns at Kingsland, South of Longford, Leominster, Herefordshire,
DESCRIPTION: Proposed conversion of three agricultural buildings to form two dwellings and garaging with associated landscaping and infrastructure.
APPLICATION NO: 200995
APPLICATION TYPE: Planning Permission

I am writing to let you know that the application you have written to us about will be considered at the next Planning and Regulatory Committee on 15 December 2021 at 10.00 am.

You are welcome to speak at the meeting. Normally meetings are held at The Shire Hall, in Hereford however for the foreseeable future alternative venues will be used for meetings of the Planning Committee. Details of the alternative meeting venue will be provided on the agenda for the meeting.

There is a procedure for public speaking when applications are being considered at a meeting of the Planning and Regulatory Committee. This provides for three categories of speakers to register to speak:

1. the relevant Parish/Town Council,
2. objectors, and
3. supporters (normally the applicant or their agent).

There is 3 minutes speaking time in total allocated to each category. Registration is on a first come first served basis. (If, for example, a second person seeks to register to speak, the person who has registered first could be asked if they are happy to include the views of others wishing to speak in their speech or if they wish to share the 3 minutes. This is a matter for the person who has registered first to determine and they can use the 3 minutes as they wish.) The list of speakers will be published to the website the day before the meeting.

If you wish to register to speak you must contact the Democratic Services Officer on 01432 383690 no later than **48 hours before** the start of the meeting. Alternatively e-mail Publicspeaking@herefordshire.gov.uk.

If you wish to find out further information with regard to the procedure a leaflet is available on the Council's following web address:

https://www.herefordshire.gov.uk/downloads/file/2460/public_speaking_procedure_for_meetings_of_the_planning_committee

If you are planning on attending the meeting, please be advised to print a copy of the agenda or relevant report from the Council's website at www.herefordshire.gov.uk/meetings. Alternatively if you have access to a tablet device download the mod.gov app from the relevant app store.

Yours sincerely,

MR ADAM LEWIS
SENIOR PLANNING OFFICER